



DEVELOPMENT AUTHORITY OF BERKELEY COUNTY  
**Executive Committee Meeting**  
Development Authority Conference Room  
300 Foxcroft Avenue, Suite 201 | Martinsburg, WV 25401  
Wednesday, May 1, 2019  
3:00 p.m.  
**AGENDA**

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. Open and Review RFP for Legal Services
- V. Review Staffing Job Description
- VI. Executive Session
  - (a) Discuss real estate matters involving competitive bids, property transactions, letters of intent and/ or personnel matters
- VII. Disposition of New Business
- VIII. Member Informational Reports and Announcements
- IX. Adjournment

*The BCDA reserves the right to change the order of the Agenda*

*and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4*

**Posted to the public Friday, April 26, 2019**