



BERKELEY COUNTY DEVELOPMENT AUTHORITY
Property Management Committee Meeting
Berkeley County Development Authority Board Room
300 Foxcroft Avenue, Suite 201 | Martinsburg, WV 25401
Thursday, March 5, 2020
4:30 p.m.
AGENDA

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. Review the following bids and select vendors –
 - (a.) Request for Bids (RFB) for 400 Foxcroft Avenue Office Building 2nd Floor Painting
 - (b.) Request for Bids (RFB) for Foxcroft Avenue Office Building 1st Floor Flooring
 - (c.) Request for Bids (RFB) 400 Foxcroft Avenue Office Building 2nd Floor Flooring
 - (d.) Request for Bids (RFB) Foxcroft Avenue Office Building Parking Lots
- V. Executive Session, if needed
- VI. Review Lease Renewal Request
- VII. Disposition of New Business
- VIII. Member Informational Reports and Announcements
- IX. Adjournment

*The BCDA reserves the right to change the order of the Agenda
and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4*

Posted to the public Monday, March 2, 2020