



**DEVELOPMENT  
AUTHORITY**  
OF BERKELEY COUNTY

**Board of Directors Monthly Meeting  
Development Authority Conference Room  
300 Foxcroft Avenue, Suite 201, Martinsburg, WV 25401**

**Or Join Zoom Meeting**

<https://us02web.zoom.us/j/84552374912>

Meeting ID: 845 5237 4912

One tap mobile

Phone: 301-715-8592 Meeting ID 845 5237 4912#

**AMENDED AGENDA**

**Wednesday, October 13, 2021 | 9:30 a.m.**

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. Reading and Disposal of Prior Month Meeting Minutes
- V. Public Comments
- VI. President's Report
- VII. Finance/ Audit Committee Report- Budget and Reserve Recommendations
- VIII. Reports of Chairpersons of Standing Committees
  - A. Executive- Board of Directors Confidentiality Agreement
  - B. Business Development- Project North Side (Action Required)
  - C. Marketing
  - D. Government Affairs and Infrastructure
  - E. Property Management
- IX. Report of Chairperson of Ad-Hoc Bylaws Committee
- X. Report of Chairperson of Ad-Hoc Strategic Plan Committee
- XI. Report of Staff
  - a. Executive Director
  - b. Associate Executive Director
  - c. Economic Development Coordinator
- XII. New Business
- XIII. Other Business
  - a. Grant Application Approval/ Willis Site & Mountaineer Resource Recovery Center
  - b. Application for Industrial Access Road Funds for Project Razor
  - c. Amended Minutes of July 14, 2021
- XIV. Executive Session
  - (a.) Discuss pending legal matters with Counsel (if necessary)
  - (b.) Discuss personnel matters (if necessary)
  - (c.) Discuss real estate matters involving competitive bids, property transactions (if necessary)
- XV. Member Informational Reports and Announcements
- XVI. Adjournment

*The BCDA reserves the right to change the order of the agenda and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4.*

**Posted to the public on Thursday, October 7, 2021**

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The mission of the Berkeley County Development Authority is to promote sustainable industrial and economic development and increased employment and tax base through the cooperative sharing of resources within the community.