



## MINUTES

Board of Directors Meeting  
**Development Authority Conference Room  
and via Zoom Meeting**  
June 9, 2021, at 9:30 a.m.

Helen Harris, President  
Tony Lewis, Secretary  
Monte Hicks, Treasurer  
Brad Close

Dan Dulyea  
Steve O'Brien  
P.J. Orsini  
Brandon Smith

ABSENT: Abe Ashton, Doug Copenhaver, Carey Gano, Harriet Johnson, Amy Orndorff, and Hunter Wilson

OTHER ATTENDEES: Mike Bush, Property Management, Real Property Solutions; Ken Barton, Legal Counsel, Steptoe & Johnson; Sandy Hamilton, Executive Director; Tara Price, Administrative Services Coordinator; and Jennifer Smith, Economic Development Coordinator

GUESTS: In person—Patrick Darlington, Rob Milne, Thrasher Group; and via Zoom—Jim Linsenmeyer, WV Development Office

- I. Call to order—President Harris called the meeting to order at 9:31 a.m.
- II. Determination of Members Present and the Existence of a Quorum—President Harris reported that a quorum was present.
- III. Proof and Filing by Secretary the Notice of Meeting— Secretary Lewis confirmed the meeting agenda was posted to the public on Friday, June 4, 2021.
- IV. Reading and Disposal of Prior Month's Minutes of the Board —The Board reviewed the minutes of the last Board Meeting of May 12, 2021. No corrections to the minutes were requested.
- V. Public Comments— President Harris welcomed the guests to the meeting and invited them to introduce themselves.
- VI. Report of the President—President Harris reported that an Executive Committee Meeting is scheduled for June 30, 2021. On the agenda will be a Review of FY2020-2021.

- XII. Nomination Committee—Election of FY2022 Slate of Officers—Chairman Close presented the Slate of Officers recommended by the Nominating Committee:
- President—Helen Harris
  - Vice President—Abe Ashton
  - Secretary—Tony Lewis
  - Treasurer—Montie Hicks

There were no other nominations brought to the floor.

*Mr. Close made a motion to approve the slate of officers as presented. Mr. O'Brien seconded the motion. Motion approved.*

- XIII. Other Business—There was no new business at today's meeting.
- XIV. Executive Session—President Harris entertained a motion to enter Executive Session to discuss real estate matters.

*Mr. Hicks made a motion to go into Executive Session at 10:11 a.m. to discuss real estate matters. Action may be taken. Mr. Lewis seconded the motion. The Board returned to open session at 10:15 a.m.*

*Mr. Orsini made a motion to give the Development Authority the authority to purchase 256 acres from Terry & Company and authorize President Harris to execute and deliver all settlement statements, deeds, agreements, promissory notes, security agreements, certificates, affidavits, and other necessary documents to complete this land purchase. Mr. Dulyea seconded the motion. Motion approved.*

- XV. Member Informational Reports and Announcements—no announcements made.
- XVI. Adjournment—There being no further business, the meeting was adjourned at 11:18 a.m.

Respectfully submitted,



Anthony Lewis  
Secretary



Helen Harris  
President