



MINUTES

Board of Directors Meeting
Development Authority Conference Room and Via Zoom
January 14, 2026, at 9:30 a.m.

Brad Close, President	Jason Barrett	PJ Orsini
Margie Bartles, Vice President	Eddie Gochenour	Hoy Shingleton
Abe Ashton, Treasurer	Kevin Knowles	Brandon Smith
Mary Sue Catlett, Secretary	Doug Long	Patrick Winkelman
	Amy Orndoff	

ABSENT: Donna Van Metre; John Reisenweber

OTHER ATTENDEES: Jennifer Smith, Executive Director; Leslie Gantt, Economic Development Coordinator; Candace Dalton Pevarnik, Office Administrator

GUESTS: Kenneth Barton, Legal Counsel, Steptoe & Johnson; Joe Sturm, First Management Group; Keith McIntosh, WV Economic Development; Tom Clingman, YMCA; Chris Colville, YMCA; Steve Pearson, Editor in Chief The WV Independent Observer; Kevin Starliper, CNB Bank; Jennifer Feese, Wetland Studies and Solutions, Inc.

- I. Call to Order – President Close called the meeting to order at 9:32 a.m.
- II. Determination of Members Present and Existence of a Quorum – President Close reported that a quorum was present.
- III. Proof and Filing by Secretary of Notice of Meeting – The meeting agenda was posted to the public on Friday, January 9, 2026.
- IV. Reading and Disposal of Prior Month Meeting Minutes - The Board reviewed the minutes of the last Board Meeting on December 10, 2025. The minutes were approved.
- V. Public Comments – President Close had the guest introduce themselves.
- VI. President's Report – President Close had no report just a few opening comments.
- VII. Finance/ Audit Committee Report – Treasurer Ashton gave his report. Financials were provided to the board in their packets.
Mr. Long made a motion to accept the Financial Reports as presented, subject to audit. Seconded by Ms. Bartles. Motion approved.
- VIII. Reports of Chairpersons of Standing Committees
 - A. Executive – Did not meet. There were no questions.
 - B. Business Development – Chairman Orsini said the committee met on January 8, 2026 and that he had nothing for open session. There were no questions.
 - C. Government Affairs and Infrastructure – Did not meet. There were no questions.
- IX. Property Management – Chairwoman Bartles said the report is in the board packet. Mr.

Sturm mentioned spaces available in the 300 and 400 buildings. There were no questions.

X. Report of Staff

- A. Executive Director – Ms. Smith presented her report. There were no questions.
- B. Economic Development Coordinator – Ms. Gantt presented her report. There were no questions.

XI. New Business

- A. YMCA Presentation - Mr. Clingman presented the board with a PowerPoint presentation on the YMCA. There were no questions.

XII. Other Business – There was none.

XIII. Executive Session

Ms. Bartles made the motion to enter Executive Session at 10:07 a.m. to confer with counsel on pending legal matters and real estate matters. Seconded by Mr. Long. Motion approved. The board returned to open session at 10:32 a.m.

No action was taken.

XIV. Member Informational Reports and Announcements

Mr. Shingleton gave an update on the water towers.

XV. Adjournment - There being no further business, the meeting was adjourned at 10:35 a.m.

Respectfully submitted,

Mary Sue Catlett
Secretary

Brad Close
President