MINUTES

Board of Directors Meeting
Development Authority Conference Room and Via Zoom
June 10, 2026, at 9:30 a.m.

Jason Barrett	Doug Long	Brandon Smith
Eddie Gochenour	Amy Orndoff	Donna Van Metre
Kevin Knowles	John Reisenweber arrived at 9:34 a.m.	

ABSENT: Abe Ashton, Treasurer; Margie Bartles, Vice President; Mary Sue Catlett, Secretary; Brad Close, President; PJ Orsini; Hoy Shingleton; Patrick Winkelman

OTHER ATTENDEES: Jennifer Smith, Executive Director; Leslie Gantt, Economic Development Coordinator; Candace Dalton Pevarnik, Office Administrator

GUESTS: Kenneth Barton, Legal Counsel, Steptoe & Johnson; Keith McIntosh, WV Economic Development; Chris Strovel: Senator Capito's Office; Joe Sturm, First Management Group, Denny Durbin

I. Call to Order – Mr. Reisenweber led the meeting due to the absence of all officers. He brought the meeting to order at 9:34 a.m.

II. Determination of Members Present and Existence of a Quorum –Mr. Reisenweber reported that a quorum was present.

III. Proof and Filing by Secretary of Notice of Meeting – The meeting agenda was posted to the public on Friday, June 5, 2026.

IV. Reading and Disposal of Prior Month Meeting Minutes - The Board reviewed the minutes of the last Board Meeting on May 13, 2026. The minutes were approved.

V. Public Comments – Mr. Reisenweber recognized guest.

VI. President's Report – No report.

VII. Finance/ Audit Committee Report – Ms. Smith shared that the financials were in the packets and that there had been no real changes.

Mr. Knowles made a motion to accept the Financial Report as presented, subject to audit. Seconded by Mr. Gochenour.

VIII. Reports of Chairpersons of Standing Committees

A. Executive – No report.

B. Business Development – No report.

IX. Property Management – Mr. Sturm said the Property Management Report was in the packet. There were no questions.

X. Report of Chairperson of Ad-Hoc Nominating Committee – Ms. Smith stated the following slate of officers: Brad Close, President; Margie Bartles, Vice President; Abe Ashton, Treasurer; and Mary Sue Catlett, Secretary. There were no other nominations from the board. There were no questions.

Mr. Barrett made a motion to accept the slate of officers as provided. Seconded by Mr. Long. Motion approved.

XI. Report of Staff

A. Executive Director – Ms. Smith presented her report. There were no questions.

B. Economic Development Coordinator – Ms. Gantt presented her report. There were no questions.

XII. New Business – There was none.

XIII. Other Business – There was none.

XIV. Executive Session

Mr. Long made the motion to enter Executive Session at 9:47 a.m. to confer with counsel on pending legal matters and real estate matters. Seconded by Mr. Knowles. Motion approved. The board returned to open session at 10:21 a.m.

XV. Member Informational Reports and Announcements

XVI. Adjournment - There being no further business, the meeting was adjourned at 10:24 a.m.

Respectfully submitted,

Mary Sue Catlett	Brad Close
Secretary	President