BERKELEY COUNTY DEVELOPMENT AUTHORITY
Property Management Committee Meeting
Development Authority Conference Room
300 Foxcroft Avenue, Suite 201 Martinsburg, WV 25401
Or Join Zoom Meeting
Meeting ID: **862 1147 2155**
https://us02web.zoom.us/j/86211472155

Thursday, December 3, 2026
9:00 a.m.
AGENDA

I. Call to Order

II. Determination of Members Present and Existence of a Quorum

III. Proof and Filing by Secretary of Notice of Meeting

IV. New Business
- A. Maintenance of BCDA Foxcroft Properties
- B. 2027 Rent Renewals
- C. BCDA Vendor Updates
- D. Fire Monitoring and HVAC Service Contracts

V. Disposition of Unfinished Business

VI. Executive Session, if needed for real estate, legal, or personnel matters

VII. Member Informational Reports and Announcements

VIII. Adjournment

The BCDA reserves the right to change the order of the Agenda and to go into Executive Session to discuss subjects as appropriate pursuant to WV Code 6-9A-4

Posted to the public Friday, November 13, 2026